



समाज कल्याण परिषद्
केन्द्रीय कार्यालय
काठमाडौं, नेपाल

आसय पत्र (Expression of Interest) सम्बन्धी सूचना

सूचना प्रकाशित मिति २०७५/०२/०७

समाज कल्याण परिषद्सँग सम्झौता गरी तथा परियोजना स्वीकृत गराई कार्यरत राष्ट्रिय तथा अन्तराष्ट्रिय गैह्र सरकारी संस्थाहरुद्वारा सञ्चालित परियोजनाहरुको कार्यक्रमगत र आर्थिक क्रियाकलापहरुको सम्बन्धमा अनुगमन तथा मूल्यांकन गर्ने प्रयोजनको लागि क्रमशः कार्यक्रम विज्ञ (टोली नेता) र आर्थिक विज्ञको आसय पत्र (EOI) माग गरिएको छ। यो सूचना प्रथम पटक प्रकाशित मितिले ३० (तीस) दिनभित्र परिषद् कार्यालयको कोठा नं. २१०/२१२, लैनचौरमा आफ्नो Biodata र Supporting Documents को प्रमाणित प्रतिलिपि बुझाउनुहुन सम्बन्धित सबैमा अनुरोध गरिन्छ। साथै यस सम्बन्धी विस्तृत जानकारी परिषद्को वेबसाइटमा हेर्न सकिनेछ।

पुनश्च: यस भन्दा अघि परिषद्को रोष्टरमा नाम अध्यायवधिक हुनुहुने महानुभावहरुले पुनः आवेदन दिनु पर्ने छैन।

ठेगाना

अनुगमन तथा मूल्यांकन विभाग, समाज कल्याण परिषद्

लैनचौर काठमाडौं। पोष्ट बक्स नं. २१४८

टेलिफोन नं. ४४१८१११ (Ext. २१०/२११/२१२)

इमेल: evaluation@swc.org.np, वेबसाइट: www.swc.org.np



Social Welfare Council

Central Office
Samaj Sewa Bhawan
Lekhnathmarg, Lainchour
Kathmandu, Nepal

Ref. No.

Call for Expression of Interest (EoI)

The Social Welfare Council (SWC) is a statutory organization, constituted under the Social Welfare Act 1992 to coordinate, mobilize, facilitate, approve, and monitor/evaluate projects carried out by INGOs and NGOs in Nepal. The SWC updates roster of evaluators in a yearly basis to carry out evaluations of the projects implemented by I/NGOs. Hence, the SWC calls an Expression of Interest from interested eligible Nepalese with strong qualification and experience in the sectors specified as below. EoI along with the curriculum vitae, attested copies of academic certificates and work experience should be submitted with **recommended Fact-sheet given below** to the Monitoring and Evaluation Department (Room no. 210 / 212), SWC within 30 days from the first date of publication of this notice in the newspaper. The professionals enlisted in a roster of evaluators since last four years do not require for re-submission. However, the enlisted in the roster of professionals can update their CVs in any time.

Areas for project evaluation

- Health
- Women/Gender
- Community Development
- Children
- Disability
- Agriculture/livestock
- Disaster Management
- Education
- Wild life conservation and Forestry
- Legal and Human rights
- Peace and conflict management
- Democracy and Good Governance (Electoral System)
- Micro credit./Saving and credit
- Institutional Capacity building
- Intermediate Technology/ rural electrification/Renewable energy
- Environment
- Media
- Small/Medium entrepreneurship
- Advocacy/Training/ awareness
- Human Resource Development
- Financial Analysis
- Linguistic (Nepali Mother Tongues/ dialect)
- Archeology
- Gerontology
- Other areas of expertise

Post Box 2948, Kathmandu, Nepal, Fax : 977-01-4410279, Telephone: 4418111 (8 Lines)

E-mail : info@swc.org.np, Website: www.swcnepal.org.np/swc.org.np



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Qualification and experience for team leader:

- At least one year of experience on research, development management, evaluation and monitoring of development programme/projects for the persons holding PhD in the concerned academic disciplines.
- Strong skills in writing, speaking, presenting, and dealing with the stakeholders and beneficiaries.

Or

- Five years of experience on research, development management, evaluation and monitoring of development programme/projects for the persons holding Master Degree in the relevant discipline.
- Strong skills in writing, speaking, presenting, and dealing with the stakeholders and beneficiaries.

Or

- Five years of experience on research, development management, evaluation and monitoring of development programme/projects for the persons holding Bachelor Degree in technical subject like MBBS, Engineering, Nursing, IT.
- Strong skills in writing, speaking, presenting, and dealing with the stakeholders and beneficiaries.

Qualification and experience for financial analyst: A recognized professional accounting qualification -CA/ACCA/CPA. Having one year experience in financial management of programme/project.

Or

MBA with finance/account having five years of experience in auditing with exposure to the financial management of programme/projects.

Note :

- Excellent communication skills, including fluency in written and spoken English. In particular, must have a strong level of written English for preparing report.
- Sound computer skill is necessary for presentation and analysis of data and facts.
- Applicants willing of travel to different districts may need to apply.
- Short listed candidates will be recorded in the roster of consultants and the SWC may assign the responsibility to the team leader/financial analyst as per its need and nature of programme/projects according to TOR.
- Applicants can submit their application and CV electronically and personally to the following address.
- Applicants should specifically mention their areas of interested sector for evaluation in their respective applications.
- SWC holds the right to accept or reject the application of the candidates without notifying any reasons or clarification what so ever.
- SWC may ask the applicants to furnish their testimonials and experience certificates.

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Factsheet

Call for Evaluation consultants (Program Expertise /Financial Analyst)

Name & Address	Educational Qualification	Areas of Expertise with Priority	Experience (Job/Consultancy)	PAN/VAT	Contact no.	Remarks

(Handwritten mark)