**Call for Expression of Interest (EOI)**

**First Date of Publication: 2077/04/15**

The Social Welfare Council (SWC) is a regulating organization of I/NGOs, constituted under the social welfare Act 1992 to coordinate, mobilize, facilities, approve, and monitor/evaluate project carried out by INGOs and NGOs in Nepal. The SWC updates roster of evaluators in a yearly basis to carry out evaluations of the projects implemented by I/NGOs. Hence, the SWC calls an Expression of Interest from interested eligible Nepalese with required qualifications and experiences in the sectors as specified. Aspirant and eligible applicants should submit a hard copy and soft copy based Expression of Interest to SWC along with copies of attested academic certificates, experiences, specified Fact Sheet and updated CV to **Monitoring and Evaluation Department** , within 30 days from the first date of publication of this notice in the newspaper. The professionals enlisted in the SWC roster of Subject Expert and Financial Expert do not require for re-submission. However, the enlisted professionals can update their CVs in any time.

**Areas for project evaluation**

* Health
* Women/Gender
* Children
* Community Development
* Disability
* Agriculture/livestock
* Disaster Management
* Education
* Wild life conservation , biodiversity and Forest
* Legal and Human management
* Democracy and Good Government (Electoral System)
* Micro credit /Saving and credit
* Institution Capacity building
* Intermediate Technology/ rural electrification / Renewable energy
* Environment
* Media
* Small/Medium enterpreneurship
* Advocacy/ training / awareness
* Human Resources Development
* Financial Analysis
* Linguistic (Nepali Mother Tongues/ dialect
* Archeology
* Gerontology
* Other areas of expertise

**Qualification and experience for team leader**

* At least one year of experience on research, development management, evaluation and monitoring of development program/projects for the persons holding phD in the concerned academic disciplines.
* Storng skills in writing, speaking, presenting and dealing with the stakeholders and beneficiaries.

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* Five years of experience on research, development management, evaluation and monitoring of development programme/projects for the persons holding Master Degree in the relevant discipline.
* Strong skills in writing, speaking, presenting, and dealing with the stakeholders and beneficiaries.

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* Five years of experience on research, development management, evaluation and monitoring of development programme/projects for the persons holding Bachelor Degree in technical subject like MBBS, Engineering, Nursing, IT.
* Strong skills in writing, speaking , presenting and dealing with the stakeholder and beneficiaries.

**Qualification and experience for financial analyst:**  A recognized professional accounting qualification –CA/ACCA/CPA having one year experience in financial management of programme/project.

or

MBA with financial/account having five years of experience in auditing with exposure to the financial management of programme/project.

Note:

* Excellent communication skills, including fluency in written and spoken English in particular, must have a strong level of written English for preparing report.
* Sound computer skill is necessary for presentation and analysis of data and facts .
* Applicants willing of travel to different districts may need to apply.
* Short listed candidates will be recorded in the roster of consultants and the SWC may assign the responsibility to the team leader/financial analysis as per its need and nature of programme/project accoriding to TOR.
* Applicants should specifically mention their areas of interested sector for evaluation in their respective applications.
* SWC holds the right to accept or reject the application of the candidates without notifying any reasons or clarification what so ever.
* SWC may ask the applicants to furnish their testimonials and experience certificates. Monitoring and Evaluation Department.

Social Welfare Council

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website: [www.swc.org.np](http://www.swc.org.np)

**Fact Sheet (Please fill the required information separately)**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Name and Address | Educational Qualification | Areas of Expertise with Priority | Experience (Job/Consultancy) | PAN | Contact No. | Email | Remarks |
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